

## JOB ANNOUNCEMENT

Habitat for Humanity Cambodia (HFH Cambodia), a Branch of Habitat for Humanity International, is a global nonprofit housing organization bringing people together to build homes, communities and hope. HFH Cambodia has assisted over 18,000 low-income families in Phnom Penh, Siem Reap, Kandal, Takeo, Prey Veng and Battambang, where it has been active since 2003. HFH Cambodia is currently seeking a qualified local candidate to fill in the position of **Housing and Land Policy Specialist** based in **Phnom Penh** with some travels to project fields.

### Job Responsibilities:

- 1- Lead HLP research and analysis at local and national level in Cambodia.
- 2- Coordinate the identification of specific HLP inefficiencies (issues) in country policy frameworks that hinder equitable access to affordable housing or security of tenure for the most vulnerable and low income families
- 3- Support Habitat for Humanity Cambodia in developing effective HLP advocacy strategies and plans within the different sectors that affect shelter/housing.
- 4- Provide technical input to the proposal development processes and resource acquisition of projects with advocacy components at country or regional level.
- 5- Lead and coordinate advocacy efforts in coordination with civil society, government and the private sector
- 6- Implement Solid Ground campaign and the campaign challenge grants received by Habitat for Humanity Cambodia
- 7- Coordinate with other relevant staff in supporting the implementation of National Housing Policy – Sustainable Development Goal 11, the New Urban Agenda, Sendai Framework for Action, etc. – in Cambodia
- 8- Analyze in-country housing and land tenure policies.
- 9- Coordinate with program teams in the development of security of land tenure components
- 10- Coordinate with the market development team of Habitat Cambodia on housing market development approaches by analyzing and providing recommendation on efficient housing policy regulatory environments
- 11- Provide technical input to proposal development processes and resource acquisition for projects with HLP components at country level or for multi-country projects.
- 12- Prepare relevant reports
- 13- Contribute to strengthening knowledge and awareness of Habitat for Humanity Cambodia about housing, land and property policies and practices.
- 14- Identify and develop case studies of successful HLP practices and policies in Cambodia
- 15- Coordinate the development of a research agenda for HLP issues
- 16- Coordinate and share quarterly regional advocacy reports based on Global Metric Tool, SOE and narrative reports
- 17- Build, nurture and maintain strategic relationships with external actors and its members.
- 18- Develop and deliver presentations on HFHI positions, vision and current work in HLP
- 19- Position Habitat for Humanity Cambodia in strategic engagements with key interagency partnerships.
- 20- Participate in HFHI advocacy meetings and events and share knowledge.
- 21- Perform other duties as assigned by supervisor.

### Job Requirements:

1. Uphold and remain committed to the Habitat for Humanity Vision, Mission Statement and Mission Principles.
2. Degree in Housing policy, Land management, Public Policy, Political Science or International Affairs, with a focus in housing/ land tenure. Master Degree preferred.
3. At least three years in land tenure and housing policy/programming and two years of experience in advocacy and pro-poor housing policy.
4. High level of critical thinking and analytical skills
5. Proficiency in English both spoken and written
6. Self-motivated, possesses a positive and proactive outlook, flexible and able to work independently and without close supervision and when under pressure
7. Results-driven with highly developed interpersonal skills, excellent oral presentation and written skills – especially correspondence with multi-stakeholder partners

8. Comfortable operating in a nonprofit, resource-limited environment
9. Highly creative and resourceful, able to coordinate multiple tasks
10. Excellent team player
11. Able to work effectively in cross-cultural settings; can support, negotiate and cooperate with those of other cultures
12. Proven ability to manage workloads and multiple priorities efficiently and with minimal supervision
13. Good public speaking skills and presentation skills in Khmer and English languages
14. Experience working with other NGOs
15. Has outstanding organizational skills
16. Proficiency with Microsoft Office (Outlook, Word, Excel, Power Point, Publisher or other relevant software)

**How to Apply:**

Interested candidates should apply with a completed **Application Form, updated CV** and **Cover Letter** (Do NOT attach other documents) mentioning the position title in the subject line of the e-mail to Human Resources Unit, HFH Cambodia, through e-mail: [job@habitatcambodia.org](mailto:job@habitatcambodia.org) by **17 September 2017**.