

## CONSULTANCY ANNOUNCEMENT

### Special Event Construction Consultant-Cambodia Big Build

Habitat for Humanity Cambodia (HFH Cambodia), a Branch of Habitat for Humanity International, is a global nonprofit housing organization bringing people together to build homes, communities and hope. HFH Cambodia has assisted over 15,000 low-income families in Phnom Penh, Siem Reap, Kandal, Takeo, Prey Veng and Battambang, where it has been active since 2003. HFH Cambodia is seeking for the qualified consultancy service for Special Event Construction Consultant-Cambodia Big Build to support HFH Cambodia Development and Engagement Manager and Construction Team Leader.

#### **Objectives:**

The Consultant is responsible for supporting Habitat Cambodia particularly the Cambodia Big Build (CBB) team and Battambang project team in meeting construction & event targets of CBB. S/he will manage, direct, oversee the technical and building components of the project and provide support to Habitat Cambodia construction team and block leaders.

#### **Consultancy Duration:**

The assignment is expecting within Minimum of 2 months, maximum of 3 months after assigned

#### **Key Responsibilities:**

1. Lead the integration of construction work with the overall event theme and approaches of the special fundraising event
2. Provide technical expertise in low cost housing construction particularly with the use of Compressed Earth Blocks and fired bricks, integrating construction with the overall fundraising (big build) event of Habitat for Humanity Cambodia
3. Manage the overall construction pre to post big build in collaboration with assigned construction supervisors, construction and appropriate technology team leader, site supervisors and volunteers
4. Manage the quality control of construction in collaboration with assigned construction supervisors, construction and appropriate technology team leader, site supervisors and volunteers
5. Ensure health and safety onsite at all times
6. Ensure that construction is running to schedule, and address issues or concerns that volunteers may have during the big build
7. Provide thorough guidance and supervision to clusters of construction workers in collaboration with construction supervisors and construction team leader
8. Provide technical support to identify, develop and undertake potential sourcing of necessarily services (i.e. construction workers) pre to post event.
9. Plan out volunteer tasks in collaboration with construction supervisors and, construction and appropriate technology team leader, relevant CBB team
10. Provide key inputs on following items:
  - Consolidation of Master Plan
  - CBB construction manual
  - Assessing results of test build/s
  - CEB block production monitoring and management
  - Itemization of available construction tools that is being led by construction supervisors

- Management of tools on site
- Tools inspection

11. Manage the site preparation in collaboration with construction supervisors and construction and appropriate technology team leader

12. Prepare training module for house leaders

13. Collaborate with construction and appropriate technology team leader, Asia Pacific construction manager and international volunteers in construction and event related matters

### **Qualifications:**

Consultants who meet the requirements should submit a proposal which should include the following:

1. At least five (5) years of technical advisory work experience in the field of construction, housing, planning
2. Experience in leading international special builds a plus
3. Experience in low cost housing a plus
4. Full commitment to Habitat Vision, Mission Statement and Mission Principles.
5. Demonstrated track record of success in managing construction work
6. Previous experience or familiarity with Habitat for Humanity's approach
7. Excellent judgment and strong analytical and problem solving skills to identify issues and present creative, practical solutions.
8. Self-motivated, possesses a positive outlook, flexible and able to work without close supervision and under pressure.
9. Proficient in design programs
10. Outstanding organizational skill, excellent team player, creative and out-going.
11. Capacity to deal with conflicting priorities and deliver high quality work on schedule; facility to work successfully in multicultural teams and across boundaries.

Interest and understanding of event management a plus

### **Requirements:**

Interested consultant should submit the following information with their application:

- Letter of interest
- Organizational profile of consultancy agency (if relevant)
- Curriculum vitae of core consultant(s)/team detailing core competencies and relevant work experience and list of previous assignments, highlighting those focus on similar tasks. Please include two references and mention earliest availability to start the mission.
- A proposal in accordance with the terms of reference (ToR) by indicating number of days to complete assignment and methodologies to be used,
- A tentative work plan and timeline, a budget breakdown for the consultancy including fees, travel, accommodation, food etc.
- Project documents and ToRs are available at the HFHC Office:

### **Address for Application:**

#170, Street 450, Sangkat Toul Tompong II, Khan Chamkar Morn, Phnom Penh, Kingdom of Cambodia

Tel/ Fax: +855 (0)23 997 840, Visit us at: [www.habitatcambodia.org](http://www.habitatcambodia.org)

The expression of interest should be sent to [procurement@habitatcambodia.org](mailto:procurement@habitatcambodia.org). The closing date for submission is on **06 September 2017 by 5.00 pm.**