



JOB ANNOUNCEMENT

Habitat for Humanity International in Cambodia, a Branch of Habitat for Humanity International, is a global nonprofit housing organization bringing people together to build homes, communities and hope. HFHI Cambodia has assisted over 22,000 low-income families in Phnom Penh, Siem Reap, Kandal, Takeo, Prey Veng and Battambang, where it has been active since 2003. HFHI Cambodia is currently seeking a qualified candidate to fill in the position of **Volunteer for Community Organizing** based in **Battambang** office with a few travels to project areas annually.

Job Responsibilities:

1. To learn about the procedure of Habitat work including its vision, mission, core value and financial procedure.
2. To learn about the community development concept and practical experience through learning by doing.
3. To assist the project officer and community organizer to identify the target families to received home from our project.
4. To conduct home visit to all the homeowners before and after received the homes from our project.
5. To assist the project team to conduct the hygiene promotion, home maintenance training, financial literacy, and family development approach to homeowners.
6. The conduct regular monitoring to all families after received the house from the project to see changes in terms of livelihood and hygiene practices.
7. To assist the project team to stick the QR code of all houses after house completion.
8. To facilitate with the community in terms of village and cleaning campaign.
9. To assist the project team in monitoring the water station to learn about the progress and lessons learnt to improve next time.
10. To assist the project team in terms of the project reflection workshop and other learning events.
11. To assist the project team to produce meeting minutes if assigned by project team or Area Manager.

Job Requirements:

1. Uphold and remain committed to the Habitat for Humanity Vision, Mission Statement and Mission Principles.
2. At least year 3 at university majored in community development or related field
3. Previous work experience in community development and social work is an advantage.
4. Good Communication and Facilitation skills.
5. Ability to write and communicate in English.
6. Ability to work independently, under pressure and after hours as required.
7. Proficient in Word, Excel, Outlook and the Internet.
8. Willing to work as a team, honest and trustworthy person.
9. Willing to work in rural and remote area by using HFHC motor.
10. Willing to learn and update from time to time.

How to Apply:

Interested candidates should apply with a completed **updated CV** and **Cover Letter** (Do NOT attach other documents) mentioning the position title in the subject line of the e-mail to Human Resources Unit, HFH Cambodia, through e-mail: job@habitatcambodia.org by **1 March 2020**.

Female and person with disability are strongly encouraged to apply.