

## JOB ANNOUNCEMENT

Habitat for Humanity International in Cambodia, a Branch of Habitat for Humanity International, is a global nonprofit housing organization bringing people together to build homes, communities and hope. HFHI Cambodia has assisted over 22,000 low-income families in Phnom Penh, Siem Reap, Kandal, Takeo, Prey Veng and Battambang, where it has been active since 2003. HFHI is currently seeking a qualified candidate to fill in the position of **Housing and Land Policy Officer** based in **Siem Reap** or **Battambang** office with extensive travels to project fields.

### Job Responsibilities:

1. Facilitate the advocacy and building networking with relevant stakeholders at grass-root, sub-national and national level for housing and land sector, and promoting the implementation of Circular 03, national housing policy and other related housing and land policies which aligned with HFHC's strategic mission
2. Facilitate to develop the advocacy action plan, create advocacy mechanism based on program's initiatives at the ground level
3. Assists the Programs Manager in identifying specific Housing and Land Policy inefficiencies (issues) in-country policy frameworks that hinder equitable access to affordable housing or security of tenure for the most vulnerable and low-income families
4. Assists the Programs Manager in developing effective Housing and Land Policy advocacy strategies and plans within the different sectors that affect shelter/housing, to ensure context appropriateness, and alignment with regional and global strategies and priorities
5. Identify potential issues, conduct assessment and provide technical input to the proposal development processes and resource acquisition of projects with advocacy components at country or regional level
6. Implement Solid Ground campaign and the campaign challenge grants received by Habitat for Humanity Cambodia
7. Analyze in-country housing and land tenure policies to ensure that the implementation of programs are informed by the regulatory environment
8. Coordinate with program teams in the development of security of land tenure components to be included in housing implementation, including but not limited to, the following programmatic areas: informal settlements upgrading, preventive resettlement/relocation, shelter upgrading, preventive resettlement/relocation, shelter and post-disaster housing reconstruction, alternative tenure arrangements in urban programming, etc.
9. Provide technical input to proposal development processes and resource acquisition for projects with HLP components at the country level or multi-country projects.
10. Develop and deliver presentations on HFHI positions, vision and current work in HLP
11. Prepare relevant report
12. Other related duties, as assigned

### Job Requirements:

1. Uphold and remain committed to the Habitat for Humanity Vision, Mission Statement and Mission Principles.
2. Degree in Housing policy, Land management, Public Policy, Political Science or International Affairs, with a focus on housing/ land tenure. Master's degree preferred
3. Minimum years of work-related experience:
  - At least two years in land tenure and housing policy/programming
  - At least two years of experience in advocacy and pro-poor housing policy
  - At least 3 years of experience in working in an informal community, an urban slum area
  - At least 3 years of experience in working in the informal community formation data collection

4. High level of critical thinking and analytical skills
5. Good in English both spoken and written
6. Results-driven with highly developed interpersonal skills, excellent oral presentation, and written skills – especially correspondence with multi-stakeholder partners
7. Comfortable operating in a nonprofit, resource-limited environment
8. Highly creative and resourceful, able to coordinate multiple tasks
9. Excellent team player
10. Able to work effectively in cross-cultural settings; can support, negotiate and cooperate with those of other cultures
11. Proven ability to manage workloads and multiple priorities efficiently and with minimal supervision
12. Good public speaking skills and presentation skills in Khmer and English languages
  
13. Proficiency with Microsoft Office (Outlook, Word, Excel, PowerPoint, Publisher or other relevant software)

### **How to Apply:**

Interested candidates should apply with a completed **Application Form**, **updated CV** and **Cover Letter** (Do NOT attach other documents) mentioning the position title in the subject line of the e-mail to Human Resources Unit, HFH Cambodia, through e-mail: [job@habitatcambodia.org](mailto:job@habitatcambodia.org) by **23 March 2020**.

Female and person with disability are strongly encouraged to apply.