



## JOB ANNOUNCEMENT

Habitat for Humanity International in Cambodia, a Branch of Habitat for Humanity International, is a global nonprofit housing organization bringing people together to build homes, communities and hope. HFHI Cambodia has assisted over 100,000 low-income families in Phnom Penh, Siem Reap, Kandal, Takeo, Prey Veng and Battambang, where it has been active since 2003. HFHI Cambodia is currently seeking a qualified candidate to fill in the position of **Housing/Land Policy and Urban Development Specialist** based in **One of the three locations-Phnom Penh, Siem Reap or Battambang** office with a few travels to project areas annually.

### Job Responsibilities:

#### Policy analysis & advocacy:

1. Assist in HLPUD research and analysis at the local and national level in Cambodia
2. Assist in the identification of specific HLPUD inefficiencies (issues) in-country policy frameworks that hinder equitable access to affordable housing or security of tenure for the most vulnerable and low-income families
3. Support Habitat for Humanity Cambodia in developing effective HLP advocacy strategies and plans within the different sectors that affect shelter/housing
4. Provide technical input to the proposal development processes and resource acquisition of projects with advocacy components at country or regional level
5. Lead and coordinate advocacy efforts in coordination with civil society, government, and the private sector
6. Ability to advocate a point of view and influence others.
7. Coordinate with other relevant staff in supporting the implementation of National Housing Policy, circular # 3 of squatter settlement resolution – Sustainable Development Goal 11, the New Urban Agenda, Sendai Framework for Action, etc. – in Cambodia

#### Support for programs and policy:

8. Analyze in-country housing and land tenure policies to ensure that the implementation of the program is informed by the regulatory environment
9. Coordinate with program teams in the development of security of land tenure components to be included in housing implementation, including but not limited to, the following programmatic areas: informal settlements upgrading, preventive resettlement/relocation, shelter upgrading, preventive resettlement/relocation, shelter and post-disaster housing reconstruction, alternative tenure arrangements in urban programming, etc.
10. Coordinate with the market development team of Habitat Cambodia on housing market development approaches by analyzing and providing recommendation on efficient housing policy regulatory environments
11. Ability to analyze all policies related to HLPUD and summary of each policy on the positive and negative impact of the policies and regulation in Cambodia
12. Provide technical input to proposal development processes and resource acquisition for projects with HLP components at the country level or multi-country projects.
13. Ability to make new and useful ideas work, including stakeholder-centered approaches for urban development
14. Prepare relevant reports

#### Capacity building & knowledge management:

15. Contribute to strengthening knowledge and awareness of Habitat for Humanity Cambodia about housing, land, urban development, and property policies and practices.
16. Identify and develop case studies of successful HLPUD practices and policies in Cambodia
17. Coordinate the development of a research agenda for HLPUD issues
18. Ability to productively share H/LPUD knowledge, experience, and activities at international, regional, and national platforms
19. Knowledge of how multiple risks and impact on urban development, and the delivery of resilience to communities through reducing vulnerability and reducing risk
20. Coordinate and share quarterly regional advocacy reports based on Global Metric Tool, SOE, and narrative reports

### **Coordination and networking:**

21. Build, nurture, and maintain strategic relationships with external actors and its members to contribute to organizational learning and build Habitat for Humanity Cambodia's credibility and influence in the area of land tenure and pro-poor housing. Promote collaboration with external actors to join HLPUB program implementation or policy change initiatives, organization of events, coalition building, or join country strategy development
22. Ability to engage with, mobilize support from, and forge productive working relationships with a wide range of partners at the regional, national, and local levels (public, private, academic, civil society, business community leaders).
23. Develop and deliver presentations on HFHI positions, vision, and current work in HLPUD
24. Position Habitat for Humanity Cambodia in strategic engagements with key interagency partnerships to influence governments on the implementation of key public policies affecting housing/shelter
25. Coordinate closely with program staff to ensure advocacy alignment and that HLPUD programming represents the needs of the field.
26. Ability to design and facilitate community consultations and training on various laws to keep development impacted communities informed of their rights
27. Participate in HFHI advocacy meetings and events and share knowledge
28. Other related duties, as assigned

### **Job Requirements:**

1. Uphold and remain committed to the Habitat for Humanity Vision, Mission Statement and Mission Principles.
2. Self-motivated possess a positive and proactive outlook, flexible and able to work independently and without close supervision and when under pressure
3. Degree in Housing policy, Land management, Public Policy, Political Science, or International Affairs, with a focus on housing/ land tenure and urban development.
4. Minimum years of work-related experience:
5. At least three years in land tenure and housing policy/programming
6. At least three years of experience in advocacy and pro-poor housing policy
7. At least three years of experience in urban development and design
8. Knowledge of urbanization processes, urban development and management, and urban risk reduction concepts, frameworks and principles and ability to apply to strategic and/or practical situations.
9. High level of critical thinking and analytical skills
10. Proficiency in English, both spoken and written
11. Results-driven with highly developed interpersonal skills, excellent oral presentation, and written skills – especially correspondence with multi-stakeholder partners
12. Comfortable operating in a nonprofit, resource-limited environment
13. Highly creative and resourceful, able to coordinate multiple tasks
14. Excellent team player
15. Able to work effectively in cross-cultural settings; can support, negotiate and cooperate with those of other cultures
16. Proven ability to manage workloads and multiple priorities efficiently and with minimal supervision
17. Good public speaking skills and presentation skills in Khmer and English languages
18. Experience working with other NGOs
19. Has outstanding organizational skills
20. Proficiency with Microsoft Office (Outlook, Word, Excel, PowerPoint, Publisher, or other relevant software)

### **How to Apply:**

Interested candidates should apply with a completed **Application Form**, **updated CV** and **Cover Letter** (Do NOT attach other documents) mentioning the position title in the subject line of the e-mail to Human Resources Unit, HFH Cambodia, through e-mail: [job@habitatcambodia.org](mailto:job@habitatcambodia.org) by **13 October 2020**.

Female and person with disability are strongly encouraged to apply.