



JOB ANNOUNCEMENT

Construction Intern

Habitat for Humanity Cambodia is part of Habitat for Humanity International and began operations in 2003. We work with diverse international and local non-governmental organizations, microfinance institutions, corporate partners, and local and national authorities to build a better life through safe and affordable homes.

Habitat Cambodia provides technical expertise, including safe and affordable house designs, water and sanitation programs, an innovative approach to housing combining market development, housing finance, and housing support services; advocacy for secure land tenure; and pro-poor housing solutions 2003. Habitat Cambodia takes a holistic approach with partners to help informal settlers gain access to secure terms under the local government's social land concession scheme. Technical expertise is provided to micro-finance institutions and low-income families by constructing good-quality and affordable homes.

Since 2003, Habitat Cambodia has served more than 118,059 families to improve their living conditions through housing interventions, WASH facilities, community development programs, and partnerships with microfinance institutions in the provinces of Phnom Penh, Siem Reap, Kandal, Svay Rieng, Preah Vihear, Kampot, Tboung Khmum, Kampong Cham and Battambang.

Position Summary:

The Construction Intern is responsible to assist construction Coordinator and project team to coordinate, lead and supervise house construction processes are carried out technically correct and efficiently through visiting the building sites daily and works closely with skilled laborers, home-partners, mobilizers, and volunteers.

Main Tasks:

- Assist the Construction Coordinator to facilitate or organize home partners to fill out house construction agreements and obtain the signatures from all related parties before construction begins.
- Assist the Construction Coordinator and Project Team during the various training activities including home maintenance training for home partners.
- Conduct regular field visits to all building sites to make sure the construction process is aligned with the technical aspect.
- Contribute to checking the construction material, especially with the suppliers' delivery.
- Read and understood Construction Safety Manual.
- Assist the Construction Coordinator to use the construction checklists during the field visits if needed.
- Assist the Construction Coordinator to coordinate and organize house dedications after the house 100% completed and transferred to homeowners.

- Assist the Construction Coordinator in developing construction designs that follow the construction project objectives and align with HFHIC-Housing Quality Standard.
- Assist the Construction Coordinator in conducting construction site preparation and hosting Volunteers and monitor volunteers' performance on the site safety.
- Build a good relationship with community people, and local authorities through networking day by day in the target area.
- Prepare monthly accomplishments, implementation report monthly planning, and submit to Construction Coordinator by 25th of the month.

Selection Criteria:

- Fully commitment to Habitat for Humanity Vision, Mission Statement, and Mission Principles.
- Be creative conceptual and ability to design low-cost house design (simple, decent, affordable house).
- Ability to write and communicate in English and Excellent in Khmer.
- Must be able to travel long distance with project motorbike or vehicle.
- Must be willing to learn new things for self-development.

Key Requirements:

Education:

- Junior or university degree, major in Civil Engineer or Architect is required.

Experience:

- Honest, willingness to learn, hard-working, fast learner, team player, and open-minded.
- Good Communication and Facilitation skills.

Minimum:

- Demonstrates honesty and integrity, and commitment to a high standard of accountability.
- Demonstrates effective verbal, presentation, and communications skills with good English speaking and writing skills.
- Has ability to work independently, under pressure, and after-hours
- Must be willing to work and stay overnight in the rural area when needed
- Computer proficient in Ms. Word and Excel, Internet and E-mail and AutoCAD/SketchUp/Revit.

Preferred – in addition to minimum:

- Ability to work independently, under pressure and after hours as required.
- Good in e-mail, internet, Microsoft Word, Excel, and SharePoint.

Active Support of HFHI Values

- Humility – We are part of something bigger than ourselves
- Courage – We do what's right, even when it is difficult or unpopular
- Accountability – We take personal responsibility for Habitat's mission

Safeguarding:

HFHI requires that all employees and interns take their ethical responsibilities to safeguard our intended beneficiaries, their communities, and those with whom we work. Managers at all levels have responsibilities to support and develop systems that create and maintain an environment that prevents harassment, sexual exploitation, and abuse, safeguards the rights of beneficiaries and community members (especially children) and promotes the implementation of Habitat for Humanity's code of conduct.

How to Apply:

Interested candidates should apply with a completed **Application Form, updated CV, and Cover Letter** (Do NOT attach other documents) mentioning the position title in the subject line of the e-mail to Human Resources Unit, HFH Cambodia, through e-mail:

job@habitatcambodia.org by **5 PM on January 06, 2023.**

Females and people with a disability are strongly encouraged to apply.

About Habitat for Humanity

[Habitat for Humanity](#), founded in 1976, is a global, Christian-based nonprofit organization that grew out of an intentionally multi-racial community in rural Georgia. Seeking to put God's love into action, Habitat brings together people of all faiths and people of no faith to build homes, communities and hope. Working alongside each other, we help families and individuals build and improve places to call home and achieve the strength, stability and self-reliance they need to build better lives. Habitat seeks individuals who have a willingness to affirm these principles and values.

At Habitat for Humanity International, we embrace a history rooted in creating equity and take our mission seriously by courageously committing to culture and workplace where all staff feels safe, welcome, visible, respected, supported and valued. As an equal opportunity employer, we realize that our success depends upon building an inclusive workforce of diverse perspectives and encouraging people of varied races, ethnicities, national origins, tribes, religions, ages, gender identities and expressions, genders, sexual orientations, marital statuses, disabilities, veteran/reserve national guard statuses, socio-economic statuses, thinking and communication styles to work with us.

We also require that all staff take their ethical responsibilities to safeguard our intended beneficiaries, their communities (especially children), and all those with whom we work. In line with the prevention of sexual exploitation and abuse, all staff must pass a thorough background screening and be held accountable for upholding our ethical behavior policies, including safeguarding and whistleblowing.